



Ark Boulton Academy

12 December 2016

Dear Parent/carer,

I am delighted to offer your child an opportunity to complete the ECDL (European Computer Driving Licence) qualification, which is an internationally recognised qualification, equivalent to one GCSE. It is recognised by higher education institutes, as well as world-wide. ECDL equips students with the skills to use a computer confidently and effectively, building on existing knowledge and motivating further learning. ECDL is recognized and valued by major companies including Barclays and Tesco to name a few.

The ECDL qualification is completed and submitted online. The course is compact and students complete a series of modules based on information technology. Once each module is delivered, students then complete the online test. After passing the tests, those modules then represent your ECDL Profile, which are listed on their ECDL Profile certificate. The ECDL Profile never expires, and will always be proof of the skills learnt skills and lifelong learning.

It is a 5 day course starting on Tuesday 3 January to Saturday 7 January 2017. The course will run as part of a normal school day 8.20am to 3.30pm, including Saturday.

If you would like further information about this course, please do not hesitate to contact me.

Yours faithfully,

M Bhargav

Assistant Principal for Achievement and Transition

Herminder Channa
Principal

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