May 2020

Dear Parent/Carer,

We are in the midst of exceptional circumstances and your child may have concerns about their future career plans. As the Careers Adviser for Ark Boulton Academy, I have supported your child in school and am still available to provide careers information, advice and guidance during this difficult time. Due to the fact that I am now unable to see your child in school, I am still available to offer careers advice and support whenever your child may require it using the contact details at the bottom of this letter.

I will also be contacting all Year 11 pupils to check how they are getting on with their plans and answer any queries they might have about the current Post 16 application process.

Please follow the link below which will direct you to a short online survey where you can confirm whether you would like your child to be contacted or not. I would be extremely grateful if you could spend just a couple of minutes completing the survey so that I can continue to support your child.

Access the survey link here.

Yours sincerely

Jenny Lashley
Personal Adviser
Birmingham Careers Service