



**Ark Boulton
Academy**

COVID -19 Addendum to the Ark Boulton Behaviour Policy

Date of last review:	May 2020	Author:	Daniel Richards Senior Vice Principal
Date of next review:	September 2020	Owner:	Regional Director
Type of policy:	<input type="checkbox"/> Network-wide <input type="checkbox"/> Set for school <input checked="" type="checkbox"/> Tailored by school	Approval:	Management Team
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POSITIONING WITHIN ARK OPERATIONAL MODEL

Component	Element
<input type="checkbox"/> Strategic Leadership & Planning <input type="checkbox"/> Monitoring, Reporting & Data <input type="checkbox"/> Governance & Accountabilities <input type="checkbox"/> Teaching & Learning <input type="checkbox"/> Curriculum & Assessment <input checked="" type="checkbox"/> Culture, Ethos & Wellbeing <input type="checkbox"/> Pathways & Enrichment <input type="checkbox"/> Parents & Community <input type="checkbox"/> Finance, IT & Estates <input type="checkbox"/> Our People	Behaviour and Exclusions

1. Context

This document sits alongside the Ark Boulton Behaviour Policy. It covers the period of the phased school reopening, which is expected to be from 15th June 2020, until such time as the government restrictions on social distancing are relaxed.

In light of the current circumstances around reopening this addendum has been created to highlight changes to the academy's behaviour policy ([link here](#)) which should be read alongside this document. The addendum takes into consideration the new protective measures that have been introduced by the government and changes to the school's routines and structure to implement these changes which can be accessed via the link below:

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Implementing social distancing measures in a large secondary school will be challenging. Ark Boulton academy is therefore introducing a phased return to school for its Year 10 students. In line with current government guidance the phased re-opening will involve, in its first phase each member of the cohort receiving a one-to-one meeting with a key member of the year groups staff, including: the welfare team, tutor team and senior leadership team. The second phase of reopening will allow for small groups of students (11) to receive taught sessions in their core subjects prior to the end of the Summer term. The 1-2-1 meeting will be conducted by members of staff that will have received training on the mental health of students and the potential impact of this on their mental health, including signs that students may demonstrate anxieties.

Measures that have been planned and adopted will include: routes for entry and egress as well as, one way systems for transition around the academy; adapted classrooms that will ensure that social distancing can be maintained in taught spaces as well as enhanced hygiene measures. Furthermore, the structure of the school day has been altered to prevent journeys having been made during peak times of the day and guidance for families to ensure that students attend school in clean, freshly-laundered uniform. Students will not be required to bring items into school and Ark Boulton will provide resources to students that will allow them to complete the tasks set.

On top of these distancing requirements, we will also introduce enhanced hygiene measures and will be making substantial amendments to the school timetable and layout. This document provides information, guidance and clarity over the management of behaviour in schools during these unprecedented times. This addendum will be active from 1st June and will be reviewed by the Senior Leadership Team on an ongoing basis. The information contained within this Addendum supersedes any contradictory information that exists in the current behaviour policy up until the point where the Academy, in conjunction with Ark Schools, choose to revert to the original policy.

This Addendum contains further details of our arrangements for pupil behaviour with revised procedures from the government, in the following areas:

- Section 2: Expected Behaviours
- Section 4: Communications
- Section 5 Serious Incidents
- Reasonable Adjustments

Reasonable Adjustments

Reasonable adjustments These new guidelines will be challenging for some children to manage. It is only right that reasonable adjustments are drawn up in the implementation of these new rules and expectations. Some children will return to school having been exposed to a range of adversity including bereavement and long term anxiety. This may lead to an increase in social, emotional and mental health (SEMH) concerns. Additionally, where children have special educational needs and disabilities (SEND), their provision has been disrupted during partial school closure and this may impact on their behaviour. To ensure that any risk to both themselves and other children and adults on site is mitigated as far as possible, risk assessments will be created to set out the adjustments that will be put in place. New guidance regarding risk assessing SEND pupils has been published by the Department for Education: <https://www.gov.uk/government/publications/coronavirus-covid-19-send-risk-assessmentguidance/coronavirus-covid-19-send-risk-assessment-guidance>

As a result of the huge efforts everyone has made to adhere to strict social distancing measures, the government's 5 tests have been met, meaning Ark Boulton Academy can move forward with modifying measures which have been in place. From 15th June we will be welcoming back Year 10 students for some face-to-face support

2. Expected Behaviour addendum

Making revised expectations explicit – Students will read, understand and sign a copy of the Covid conduct expectations during their one to one meeting, before returning to school for phase 2.

2.1 Revised Code of Conduct

Students will receive the revised code of conduct during their 1-2-1 interview with a staff member. This will be explained to the students and they will be able to take this home with them.

I will strive to ensure that Ark Boulton is a great school for everyone by	I will strive to achieve my academic potential by:	I will strive to ensure that Ark Boulton remains safe for everybody by:
<ul style="list-style-type: none"> • Wearing my full uniform with pride. • Following staff instructions immediately, without question. • Going quickly, safely and directly from one lesson to the next. • Speaking calmly and quietly. • Taking pride in the environment by helping to keep the academy clean and tidy. • Being a great ambassador both in and out of the academy. 	<ul style="list-style-type: none"> • Being punctual – arriving on time to the academy and my lessons – arriving in the right frame of mind to work. • Being organised – Making sure I am equipped for learning. • Being calm – speaking clearly and listening to others carefully and respectfully. • Being purposeful – focussed engagement during lessons and moving 	<p>I will strive to ensure that Ark Boulton remains safe for everybody by:</p> <ul style="list-style-type: none"> • Arriving at the academy punctually at the allocated time – not early or late. • Leaving the Academy site punctually and returning directly to my home at the end of the day. • Maintaining two meters social distance at all times. • Adhering to floor marking.

	<p>between lessons quickly.</p> <ul style="list-style-type: none"> • Being resilient: trying my best at all times and always giving 100%. 	<ul style="list-style-type: none"> • Strictly adhering to the one-way systems in school. • Only using assigned workstations and equipment; not moving or sharing anything. • Making use of handwashing/ sanitiser stations whenever possible or when directed. • Minimising the need to use school bathrooms. • Actively looking for and adhering to all signage. • Immediately informing a teacher of illness, especially symptoms of a new cough or a temperature. • Recognising that my actions have a potential impact on the health of other students and their families and acting with self-discipline and compassion by following these rules.
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2.2 - Routines

Routines have been adapted to include measures to reduce the possible spread of Covid-19 including regular handwashing and socially distanced transitions.

These new routines will be taught explicitly to students on the first day of Phase 2.

It is important to remember that students have been away from school for several months. This does not mean that we lower standards, but staff should also expect to remind students of pre-existing routines and expectations.

Where students are failing to adhere to the new guidelines, staff should initially assume the best and offer positive reminders of the expectations and the reason for their importance. Only where students are making a repeated or deliberate choice to defy guidelines should sanctions be issued.

“Your instincts will tell you that you are wasting time (teaching routines), but the opposite is true. Look at it as making an investment.” - Doug Lemov, “Teach Like a Champion

2.3 - Student acknowledgement and praise.

Students should be **acknowledged and thanked** for showing self-discipline in adhering to the expectations of the academy, especially those new rules relating to Covid-19 as this will reinforce high expectations.

Students should be **praised** specifically for demonstrating **resilience** and **commitment** to their academic work.

Shout-outs will be used to promote excellent student behaviour in the weekly community assemblies.

4. Consequences for Poor Behaviour

Communications 19th March – 17th July - Year 10 Lessons

Student	Parent
Code of conduct handed to student during one to one interview during 15 th - 26 th June.	Code of conduct brought home by student following one to one interview during 15 th - 26 th June.
Virtual assembly delivered to year 10 and posted to website. Outline of expected behaviour's and consequences for failing to adhere to safety measures put in place. w/b 19 th or 26 th June	Virtual assembly delivered to year 10 and posted to website. Outline of expected behaviour's and consequences for failing to adhere to safety measures put in place. w/b 19 th or 26 th June
Family discuss addendum with students in year 10	Letter sent home highlighting the addendum and rationale for its purpose. Include copy of addendum?
Staff supervising classrooms outline the key points from the addendum at the start of each working day/when the student has their first lesson back in school	Text message sent home with link to addendum

4. Consequences of poor behaviour

Outside of Academy hours and off-site:

At Ark Boulton we teach our students the importance of virtuous behaviour. We expect students to behave in the same manner outside of school, recognising that they are ambassadors of the academy. The academy reserves the right to

- a. Pupils will leave the academy site, sensibly and calmly – continuing to maintain social distancing until their return home.
- b. Students should make their way home immediately and without loitering. In addition, the should not make unnecessary detours or journeys and not mix with those outside of their household.

4.2 Consequence of Poor Behaviour

Consequences for poor behaviour At Ark Boulton we have a clear consequence system for dealing with students who are poorly behaved within lessons. We are keenly aware that our students will make mistakes and this is part of the learning process and growing up. Where

students act in a manner that is detrimental to their own well-being or the well-being of others they will be sanctioned. In addition to the activities above and the adoption of the proven strategies that are highlighted in texts such as ‘Teach Like A Champion’ .

In light of the current conditions of learning due to the Covid-19 crisis the academy will not be using detentions as a form of sanction. In instances where behaviours would normally result in a detention this will now result in phone calls being made to the home of the student, outlining the behaviour’s that are a cause for concern and how these should be rectified. Where there is not an improvement in student behaviour the sanction will be escalated whereby a SLT team member will inform families that students will not be able to attend the sessions in school and instead continue with their learning at home following the ABC@home curriculum. Students will be isolated where this is the case until contact home is made and families advised of a student’s return home.

5.3 Respect for All Community Members

The risks associated with students not following the academy’s protocols could risk the health, safety, physical and emotional well-being of those within the school community. The Principal has a responsibility and duty of care for all. In light of this the following behaviours have been identified as those that would put others at risk, see also 5.4 sanctions for serious behaviour incidents:

- Students that purposely: cough, bite, spit or purposely imitate sneezing
- Student that repeatedly do not adhere to social distancing protocols.
- Not washing hands when required by staff.
- Not pursuing the academy’s one-way system or leaving teaching spaces without permission.
- Imitation of symptom associated with the Corona virus.
- Not wearing freshly-laundered clothing and bringing additional equipment into the academy
- Students must ensure that they ‘catch-it’ or follow the PHE guidance with regards to coughing and sneezing
- Pupils will leave the academy site promptly, sensibly and calmly – continuing to maintain social distancing until their return home.

5.4 Sanctions for serious behaviour incidents

The table below sets out sanctions for some behaviours and the recommended sanction. This list is not exhaustive. Decisions will be made after discussion between the teacher and member of SLT, the principles of natural justice are applied in these incidences and the sanctions will apply where the SLT determine that the incidence is more likely to have occurred than not.

Types of Misbehaviour (any one)	Typical Corresponding Sanctions
<ul style="list-style-type: none"> • Students that purposely: cough, bite, spit or purposely imitate sneezing 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>

<ul style="list-style-type: none"> • Student that repeatedly do not adhere to social distancing protocols. 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>
<ul style="list-style-type: none"> • Not washing hands when required by staff. 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>
<ul style="list-style-type: none"> • Repeatedly failing to pursue the academy's one-way system. 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>
<ul style="list-style-type: none"> • Imitation of symptoms associated with the Corona virus. 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>
<ul style="list-style-type: none"> • Leaving teaching spaces without permission. 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>
<ul style="list-style-type: none"> • Loitering and not returning immediately home. 	<p>A member of the academy will ring home outlining the student behaviour and expected behaviours on return</p> <p>Student will be expected to continue their learning remotely following the ABC@Home curriculum for the remainder of that term</p>